



POSITION DESCRIPTION – ASSOCIATE PASTOR

HOURS: Full Time, Exempt

SALARY: Based on Experience

REPORTS TO: Elders

PURPOSE: As the Preaching and Teaching pastor, he serves the church by developing, coordinating, and administering an effective and comprehensive ministry to the congregation, providing leadership to and supervision of volunteers involved in total ministry. To live out the Great Commission by sharing the gospel boldly from the pulpit, by being in the community, and through one-on-one relationships. Engage in team ministry cross-training to prepare for future ministry responsibilities.

RESPONSIBILITIES INCLUDE:

1. Overseer of the Office of the Keys.
2. Oversees and supervises all aspects of worship to include developing worship themes and scheduling.
3. Oversees and supervises all aspects of teaching to include recruiting and empowering leaders and teachers and planning of classes.
4. Oversees and coordinates with the care minister to address and meet the church's care needs to include counseling and ministering to the sick.
5. Assist in all pastoral roles as needed by pastoral team to include worship, preaching, teaching, visitation care of the hospitalized and homebound, and official acts of baptisms, weddings, and funerals.
6. Supports the lay leadership and church by providing visionary input and attending and communicating with church leadership.